

Parents' Bill of Rights for Data Privacy and Security

As required by Education Law Section 2-d, Global Concepts Charter School hereby sets forth the following Parents' Bill of Rights for Data Privacy and Security, which is applicable to all students and their parents/legal guardians.

- (1) A student's personally identifiable information cannot be sold or released for any commercial purposes;
- (2) Parents have the right to inspect and review the complete contents of their child's education record;
- (3) State and federal laws protect the confidentiality of personally identifiable information, and safeguards associated with industry standards and best practices, including but not limited to, encryption, firewalls, and password protection, must be in place when data is stored or transferred;
- (4) A complete list of all student data elements collected by the State is available for public review at <http://www.nysed.gov/student-data-privacy/student-data-inventory> or you may obtain a copy of this list by writing to the Office of Information & Reporting Services, New York State Education Department, Room 863 EBA, 89 Washington Avenue, Albany, NY 12234; and
- (5) Parents have the right to have complaints about possible breaches of student data addressed. Complaints should be directed to:

Chief Privacy Officer
NYS Education Department
89 Washington Avenue
Albany, NY 12234
518-474-0937
privacy@nysed.gov

Jason Zuba
Coordinator of Technology Integration
Global Concepts Charter School
1159 Abbott Road
Buffalo, NY 14220
jzuba@globalccs.org

If Global Concepts Charter School enters into a third-party contract in which the service provider receives student data or teacher or principal data in order to provide a needed service for the School, supplemental information shall be developed and provided to parents that states:

- (1) the exclusive purposes for which the student data or teacher or principal data will be used;
- (2) how the third-party contractor will ensure that the subcontractors, persons or entities that the third party contractor will share the student data or teacher or principal data with, if any, will abide by data protection and security requirements;
- (3) when the agreement expires and what happens to the student data or teacher or principal data upon expiration of the agreement;

(4) if and how a parent, student, eligible student, teacher or principal may challenge the accuracy of the student data or teacher or principal data that is collected; and

(5) where the student data or teacher or principal data will be stored (described in such a manner as to protect data security), and the security protections taken to ensure such data will be protected, including whether such data will be encrypted.