

**Global Concepts Charter School
Board of Trustees Meeting
September 27, 2023
Immediately Following 5:00 P.M. Work Session
Global Concepts Charter High School
30 Johnson Street
Lackawanna, New York 14220**

AGENDA

The monthly meeting of the Board of Trustees of the Global Concepts Charter School was held at Global Concepts Charter High School, 30 Johnson Street, Lackawanna, New York 14218, and called to order by Chairman Dawan Jones at 5:36 p.m.

Establish a quorum.

Present: Dawan Jones, Antonio Estrada, Anthony DeMarco, Suzie Mazella, Daniel Wilczewski, William Kruger

Excused:

Absent:

Other Attendees: Tracy McGee, CEO
Brian Schaub, Jr., Elementary Principal
Tralina Middlebrooks, High School Principal

A quorum has been established.

Suzie Mazella made a motion to accept the agenda as presented Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

New Business

Principals' Reports

Suzie Mazella made a motion to receive and file the Principals' Reports as presented in the Board packet. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

Item #2 – Secretary’s Report

Anthony DeMarco presented the Secretary’s report referring to information that all Board members received in the monthly Board packet. Antonio Estrada made a motion to accept the Secretary’s report as presented. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

Item #3 – Treasurer’s Report

William Kruger presented the Treasurer’s report referring to information all Board members received in their monthly Board packet. Antonio Estrada made a motion to accept the Secretary’s report as presented Motion seconded by Daniel Wilczewski. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

Item #4 – Special Meeting Minutes dated August 30, 2023

Suzie Mazella made a motion to accept the Special Monthly minutes dated August 30, 2023. Motion seconded by Daniel Wilczewski. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

Operations:

Daniel Wilczewski made a motion to approve Global Concepts Safety Plans for the 2023-2024 school year as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Hogan Personality Leadership Assessment as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

Daniel Wilczewski made a motion to approve PCL Associates for Dynamic Strategies for Team-based Teaching in the amount not to exceed \$11,600.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

Daniel Wilczewski made a motion to approve K-8 violin instrument proposal as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

Daniel Wilczewski made a motion to approve McCandles Marketing for commercials in the amount not to exceed \$6,747.25 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

Daniel Wilczewski made a motion to approve SchoolMint contract renewal from September 6, 2023 to September 5, 2024 in the amount not to exceed \$10,210.25 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Screencastify LLC annual subscription renewal in the amount not to exceed \$1,675.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Studica, Inc. annual license renewal for Adobe in the amount not to exceed \$2,496.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Renaissance for High School data tracking in the amount not to exceed \$2,310.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

Personnel:

Suzie Mazella made a motion to accept the following resignations as recommended by the CEO and Chairman:

- Kati Krol – K-8 SpEd Teacher – effective September 28, 2023
- Joseph Jacob – Grade 6 Teacher – effective September 18, 2023
- Gregory Landries – HS Guidance Counselor – effective September 27, 2023
- Susan Prise – K-8 Guidance Counselor - effective October 4, 2023

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

Suzie Mazella made a motion to approve the following emergency conditional appointments, pending satisfactory background check, drug test, and fingerprint clearance, as recommended by the CEO and Chairman:

- Haydee Rodriguez – K-8 Monitor – effective September 6, 2023
- Danielle Anderson – HS Receptionist – effective September 6, 2023
- Amatullah Muflahi – K-8 Non-certified Substitute – effective September 5, 2023
- Amer Alhassan – K-8 Floating Teacher – effective September 5, 2023
- Rylee Archambault K-8 Uncertified Substitute – effective September 6, 2023
- Melissa Sandusky – K-8 SpEd Teacher – effective September 11, 2023
- Kenneth Keays – K-8 Monitor – effective September 13, 2023
- Anne Gaca – K-8 Literacy Specialist – effective September 12, 2023
- Bailey Buckley – K-8 Non-certified Substitute Teacher – effective September 15, 2023
- Ryan Caisse – K-8 ISS Teacher – effective September 22, 2023
- James Bittler – HS Substitute Teacher – effective September 22, 2023
- Latrice Boyd – HS CTE Work Based Learning Coordinator – effective October 12, 2023

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
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Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

Suzie Mazella made a motion to approve the following position changes as recommended by the CEO and Chairman:

- Donna Gostomski – from K-8 Monitor to K-8 Receptionist – effective September 5, 2023
- Ashley Moulton – Kindergarten Teacher to K-8 SpEd Teacher – date TBD

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

Vendors:

William Kruger made a motion to approve new vendor Guardian Fences for K-8 fence repairs in the amount not to exceed \$1,400.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

William Kruger made a motion to approve CPR 2 YOU, LLC to teach students hands-only CPR in the amount not to exceed \$1,000.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

William Kruger made a motion to approve Atlantic Testing Laboratories for the Culinary building in the amount not to exceed \$2,210.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

William Kruger made a motion to approve Eaton Office Supply for K-8 kindergarten tables in the amount not to exceed \$1,044.08 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

William Kruger made a motion to approve Lowe's for K-8 and HS maintenance supplies in the amount not to exceed \$3,530.20 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

William Kruger made a motion to approve Kirisits & Associates for June 2023 billing in the amount not to exceed \$4,373.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. Kruger	Yes
Mr. DeMarco	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes

Motion passed.

Additional Information

No points of order per Board Clerk

Public Participation

Questions from the public were heard and answered.

Adjourn

Anthony DeMarco stated that all items on the Global Concepts Charter School agenda for the September 27, 2023 Board meeting have been complete and he made a motion to adjourn. Motion seconded by Suzie Mazella. Motion passed by voice vote. Meeting adjourned at 5:52 p.m.

Submitted by

Lynda Spahr, Clerk for GCCS Board of Trustees

Approved by

Anthony DeMarco, Secretary
GCCS Board of Trustees